

FINAL EXAM SCHEDULE Fall 2023

TEST PERIOD	9:00 – 11:00 am	12:00 – 2:00 pm	3:00 – 5:00 pm	6:00 – 8:00 pm	
Monday, December 04	Reading Day				
Tuesday, December 05	9:00 am MWF	2:00 pm MWF	2:10 pm TR	5:30/6:15pm TR	
Wednesday, December 06	10:00 am MWF	12:45pm TR	3:35 pm TR	5:00/6:00 pm MWF	
Thursday, December 07	8:00 am TR	11:00 am MWF	1:00 pm MWF	3:00/4:00 pm MWF	
Friday, December 08	9:30 am TR	8:00 MWF	12:00 pm MWF	-	

For example, a class with a regular meeting time of 8:00 am on TR would have a final exam on Thursday, December 07 from 9:00 to 11:00 am.

Grades Due by 11:59 pm on Tuesday, December 12

POLICIES REGARDING EXAMS:

Students must take exams at the scheduled times.

With prior agreement of the professor, students may take exams with another section of the same course taught by the same professor.

Professors may not alter the examination schedule without prior written approval of the Provost.

Student with three or more exams on the same day may petition the Provost for a change in schedule. Such requests should be made *in writing to* <u>provost@georgetowncollege.edu</u> at least two weeks prior to the beginning of <u>final examinations.</u>

If the professor approves students to take an exam with another section of the same course taught by the same professor, then no additional approval is needed.

If an exam time is not listed the time for the exam should be rounded down to the nearest hour.

Online Classes: Online classes may meet in-person for final exams. Instructors will notify the class if they are to meet in-person. And the instructor will reserve a room with the Registrar's Office and notify students of the room number for final exam day.

Questions? Please email provost@georgetowncollege.edu.



FINAL EXAM SCHEDULE Spring 2024

TEST PERIOD	9:00 – 11:00 am	12:00 – 2:00 pm	3:00 – 5:00 pm	6:00 – 8:00 pm	
Wednesday, May 08	Reading Day				
Thursday, May 09	9:00 am MWF	2:00pm MWF	2:10pm TR	5:30/6:15 pm TR	
Friday, May 10	10:00 am MWF	12:45 pm TR	3:35pm TR	5:00/6:00 pm MWF	
Monday, May 13	8:00am TR	11:00 am MWF	1:00pm MWF	3:00/4:00 pm MWF	
Tuesday, May 14	9:30 am TR	8:00 am MWF	12:00 pm MWF	-	

For example, a class with a regular meeting time of 9:30 on TR would have a final exam on Tuesday, May 14 from 9:00 to 11:00 am.

Senior Grades Due @ Noon, Thursday, May 16 Remaining Grades Due @ 11:59 p.m., Tuesday, May 21

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Student with three or more exams on the same day may petition the Provost for a change in schedule. Such requests should be made *in writing to* <u>provost@georgetowncollege.edu</u> at least two weeks prior to the beginning of final examinations.

If the professor approves students to take an exam with another section of the same course taught by the same professor, then no additional approval is needed.

If an exam time is not listed the time for the exam should be rounded down to the nearest hour.

Online Classes: Online classes may meet in-person for final exams. Instructors will notify the class if they are to meet in-person. And the instructor will reserve a room with the Registrar's Office and notify students of the room number for final exam day.

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