Teacher Leader Master of Arts (for candidates who are already certified)
The following requirements apply to those wishing to apply to the Teacher Leader Master of Arts program:

1. Application for admission. Complete the online application at:
   https://app.applyyourself.com/AYApplicantLogin/ApplicantConnectLogin.asp?id=GEORGETCG. There is no fee required.

2. One official transcript from any institution where you’ve earned a posted degree (undergraduate and graduate). The undergraduate and graduate degrees must be from a regionally accredited institution and must be posted on the transcript. An official transcript must come directly to us from the institution or from you in the original sealed envelope. If mailed, send to: Associate Dean of Graduate Admissions, 400 E. College Street, Georgetown, KY 40324. An undergraduate GPA of 2.75 is required.

3. Confirmation of a Kentucky Teaching Certificate or Statement of Eligibility. We will secure this from EPSB website.

4. Two Program Entry Recommendation/Evaluations: one from your school principal or someone who has supervised you, and one from a peer teacher (forms are part of the online application). Letters of recommendation are not required.

5. Signed copies of the Kentucky School Personnel Code of Ethics and the confidentiality form (FERPA) (forms are part of the online application).

6. A writing sample: compose a letter to the Associate Dean of Graduate Admissions answering the following four questions:
   - Why did I choose teaching as a profession?
   - What experiences do I have as a teacher so far?
   - Why am I interested in becoming a teacher leader?
   - Professional dispositions relate to a candidates' work ethic, sense of responsibility towards students, families, professional peers, ability to accept and make use of constructive criticism, good mental health, openness to culture, language, and difference. Relate a situation in a school that you feel was dispositional in nature.

Master of Arts with Alternative Certification (MA-AC) In Secondary Teaching
The following requirements apply to those wishing to seek initial certification through the Master of Arts—Alternative Certification (MA-AC) program at the secondary teaching level.

1. Before applying, contact the Alternative Certification (MAAC) Program Director to verify the completion of a certifiable major.

2. Application for admission. Complete the online application at:
   https://app.applyyourself.com/AYApplicantLogin/ApplicantConnectLogin.asp?id=GEORGETCG. There is no fee required.

3. Request that two official transcripts from any institution where you’ve earned a posted degree (undergraduate and graduate) be sent to the Associate Dean of Graduate Admissions, Georgetown College, 400 E. College Street, Georgetown, KY 40324. Degree must be posted on the transcripts. An undergraduate GPA of 2.75 is required.

4. Show evidence of professional dispositions by asking two people to submit to the online application a signed Program Entry Recommendation/Evaluation checklist. One individual should be someone who is familiar with your subject matter competency. The second individual should be someone who is familiar with your rapport with children/youth. Letters of Recommendation are not required.

5. Submit along with the online application:
   1) a type-written, personal statement essay of 300-500 words that demonstrates your knowledge of and experience with issues facing schools today. You may use the Kentucky Teacher Standards as a template.
   2) a written Human Relations Incident.

6. Read, sign, and submit along with the online application the Kentucky School Personnel Code of Ethics and confidentiality form (FERPA).

7. Scores on PRAXIS Pre-professional Skills Assessment of Basic Knowledge OR GRE scores. For more information or to schedule a time to take the test, please go to www.ets.org.
Application Requirements

8. Once these materials have been received, candidates will be asked to schedule an interview with the Alternative Certification (MAAC) Program Director to complete the application and evaluation process.

9. The interview is an integral component of the admissions process and must be scheduled well in advance of the application deadline.

Master of Arts in Special Education (LBD) Alternative Certification
The following requirements apply to those wishing to seek initial and/or additional certification through the Master of Arts in Special Education (LBD) Alternative Certification program.

1. Application for admission. Complete the online application at: https://app.applyyourself.com/AYApplicantLogin/ApplicantConnectLogin.asp?id=GEORGETCG. There is no fee required.

2. Request that two official transcripts from any institution where you’ve earned a posted degree (undergraduate and graduate) be sent to the Associate Dean of Graduate Admissions, Georgetown College, 400 E. College Street, Georgetown, KY 40324. Degree must be posted on the transcript(s). If candidate currently holds a Kentucky certificate, only one official transcript is required. An undergraduate GPA of 2.75 is required.

3. As part of the online application, identify two people who know you well enough that they can comment on your ability/potential ability to work with students and families OR comment on your work ethic and ability to work with others because they have supervised you on the job.

4. Read, sign and submit online the Kentucky School Personnel Code of Ethics and confidentiality form (FERPA).

5. Scores on PRAXIS Pre-professional Skills Assessment of Basic Knowledge OR GRE scores. For more information or to schedule a time to take the test, please go to www.ets.org.

6. A writing sample: Compose a letter to the Associate Dean of Graduate Admissions answering the following questions:
   - Based on your experiences (while you were in school and/or more recently) what do you believe is the job of a teacher?
   - What experiences have you had working either with K-12 schools or students with disabilities?
   - How have those experiences led you to the decision to become a special educator?

Master of Arts in Special Education (LBD and MSD) 60-Hour Option
Entrance requirements for the Master of Arts in Special Education (LBD and MSD) 60-Hour Option are:

1. Application for admission. Complete the online application at: https://app.applyyourself.com/AYApplicantLogin/ApplicantConnectLogin.asp?id=GEORGETCG. There is no fee required.

2. Request that official transcripts from any institution where you’ve earned a posted degree (undergraduate and graduate) be sent to: Associate Dean of Graduate Admissions, Georgetown College, 400 E. College Street, Georgetown, KY 40324.

3. As part of the online application, identify two people who know you well enough that they can comment on your ability/potential ability to work with students and families OR comment on your work ethic and ability to work with others because they have supervised you on the job.

4. Read, sign and submit online the Kentucky School Personnel Code of Ethics and confidentiality form (FERPA).

5. Scores on PRAXIS Pre-professional Skills Assessment of Basic Knowledge OR GRE scores. For more information or to schedule a time to take the test, please go to www.ets.org.

6. A writing sample: Compose a letter to the Associate Dean of Graduate Admissions answering the following questions:
   - Based on your experiences (while you were in school and/or more recently) what do you believe is the job of a teacher?
   - What experiences have you had working either with K-12 schools or students with disabilities?
   - How have those experiences led you to the decision to become a special educator?
Application Requirements

Rank I, School Improvement
For the Rank I program, the entrance requirements are:

1. Application for admission. Complete the online application at: [https://app.applyyourself.com/AYApplicantLogin/ApplicantConnectLogin.asp?id=GEORGETCG](https://app.applyyourself.com/AYApplicantLogin/ApplicantConnectLogin.asp?id=GEORGETCG). There is no fee required.

2. Request that official transcripts from any institution where you’ve earned a posted degree (undergraduate and graduate) (including the Master’s degree) be sent to the Associate Dean of Graduate Admissions, Georgetown College, 400 E. College Street, Georgetown, KY 40324. The Master’s degree must be from a regionally accredited institution with a GPA of 3.0 or higher.

3. Confirmation of your Kentucky Teaching Certificate or Statement of Eligibility.

4. As part of the online application, identify two people who know you well enough that they can comment on your ability/potential ability to work with students and families OR comment on your work ethic and ability to work with others because they have supervised you on the job.

5. Read, sign and submit online the Kentucky School Personnel Code of Ethics and the confidentiality form (FERPA).

Special Student
A student who desires to continue his or her education but does not intend to become a candidate for a Masters’ degree, may enroll as a special student.

- Category 2 (SP2): Students beginning MA work while awaiting receipt of a certificate or a posted degree or notification of passing GRE or PPST scores
- Category 3 (SP3): Students earning an endorsement or certification separate from a degree
- Category 5 (SP5): Student pursuing a cognate separate from a degree

For the special student category, the entrance requirements are:

1. Application for admission. Complete the online application at: [https://app.applyyourself.com/AYApplicantLogin/ApplicantConnectLogin.asp?id=GEORGETCG](https://app.applyyourself.com/AYApplicantLogin/ApplicantConnectLogin.asp?id=GEORGETCG). There is no fee required. Identify which SP category you are in.

2. One official transcript from all institutions where you’ve earned a posted degree (undergraduate and graduate). Degree must be posted on the official transcript. Transcript(s) should be sent directly to the Associate Dean of Graduate Admissions, Georgetown College, 400 E. College Street, Georgetown, KY 40324.

3. Confirmation of a valid Kentucky Provisional or standard teaching certificate or Statement of Eligibility from the Kentucky EPSB.

4. Signed Professional Code of Ethics and FERPA forms submitted as part of the online application

5. One Program Entry Recommendation/Evaluation submitted online. If not currently employed, this should be completed by an educator who is familiar with your ability to work with students.

All documents for admission must be received and processed by the Graduate Education Admission Office by the application deadline of the semester or term the student wishes to enroll. Admission deadlines are posted on the department website and are updated regularly. Applicants will be notified of their admission status and asked to attend, either on campus or via webinar, a final admissions/advising session. Students sign curriculum contracts, are registered for classes, and are oriented to online learning during this meeting. A student is not formally admitted until the end of this session. Financial Aid counselors at Georgetown College cannot discuss specific financial assistance until this final meeting takes place.